**James M Butler**

**WI-Racine-53404**

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**+1 (414) 469-4327**

**Education & Certification**

Milwaukee Area Technical College

CNC Setup and Operations Diploma Milwaukee, WI

Milwaukee Area Technical College Ladds and Swiss Operator Diploma Milwaukee, WI

Daley College General Education Degree Chicago, IL

Forklift Certification

**Professional Experience**

**Material Handler/Warehouse Operator/Forklift Operator**

**KTP- Port Washington, WI**

**03/18- 06/18**

Receive materials and parts by unloading delivery materials.

Process delivery notes and ensure that all deliveries match to invoices as far as quantity is concerned.

Ensure accuracy of delivered materials

Pack and unpack materials as they arrive

Ensure quality of materials by performing random checks on received deliveries.

Use manual or mechanical equipment to unload and move materials to storage places and shelves.

Follow instructions to understand material moving orders.

Count and weigh materials to ensure accuracy.

Stack items into bundles and band all bundles together to ensure proper storage.

Well-versed in repairing press machines.

**Packaging Operator/Fulfillment Associate**

**Amazon- Kenosha, WI**

**08/16 to 02/18**

Highly skilled in loading and unloading material within a warehouse setting.

Able to operate a forklifts and pallet jacks.

Hands on experience in performing visual inspections to ensure that materials are identified as per the work orders.

Inspecting equipment, or materials to identify the cause of errors or other problems or defects.

Understanding of OSHA, EPA and other regulations of safe practices

**Material Handler**

**Aexlon- Waukesha, WI**

**04/16 – 07/16**

Process delivery notes and ensure that all deliveries match to invoices as far as quantity is concerned.

Ensure accuracy of delivered materials

Pack and unpack materials as they arrive

Ensure quality of materials by performing random checks on received deliveries.

Use manual or mechanical equipment to unload and move materials to storage places and shelves.

Follow instructions to understand material moving orders.

Analyzing information and evaluating results to choose the best solution and solve problems.

**Picking Operator/Warehouse Clerk**

**Victory Personnel Milwaukee, WI**

**12/14 – 08/15**

Mark and label containers, container tags, or products, using marking tools.

Measure, weigh, and count products and materials.

Examine and inspect containers, materials, and products to ensure that packing specifications are met.

Record product, packaging, and order information on specified forms and records.

Seal containers or materials, using glues, fasteners, nails, and hand tools.

Load materials and products into package processing equipment.

Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.

**Packaging/Picking Operator/Warehouse Loader**

**Seek INC Milwaukee, WI**

**05/13 – 08/13**

Attach identifying tags to containers or mark them with identifying information.

Read work orders or receive oral instructions to determine work assignments or material or equipment needs.

Record numbers of units handled or moved, using daily production sheets or work tickets.

Move freight, stock, or other materials to and from storage or production areas, loading docks, delivery vehicles, ships, or containers, by hand or using trucks, tractors, or other equipment.

Load and unload ship cargo, using winches or other hoisting devices.

Pack containers and re-pack damaged containers.

**Material Handler/Operator**

**Aptar Libertyville, IL**

**05/10 – 08/12**

Start machine, engage clutch, and push and move levers to guide machine along forms or guidelines and to control the operation of machine attachments.

Inspect, clean, maintain, and repair equipment, using mechanics' hand tools, or report malfunctions to supervisors.

Operate machines to spread, smooth, level, or steel-reinforce stone, concrete, or asphalt on road beds.

Operate oil distributors, loaders, chip spreaders, dump trucks, and snow plows.

Set up and tear down equipment.

**Note: Class A- CDL (N- Tank, T- DBl/Triple Tec)2008 - 2010**

**Pick/Pack Operator/Warehouse Associate**

**Coleman Cable-Waukegan, IL**

**11/07 – 11/08**

Prepare documents, such as work orders, bills of lading, or shipping orders, to route materials.

Record shipment data, such as weight, charges, space availability, damages, or discrepancies for reporting, accounting, or recordkeeping purposes.

Contact carrier representatives to make arrangements or to issue instructions for shipping and delivery of materials.

Deliver or route materials to departments, using work devices, such as hand truck, conveyor, or sorting bins.

Compute amounts, such as space available, shipping, storage, or demurrage charges, using computer or price list.

Pack, seal, label, and affix postage to prepare materials for shipping, using work devices such as hand tools, power tools, and postage meter.

**CNC Operator**

**Albany Chicago-Pleasant Prairie, WI**

**01/06 – 11/07**

Verify conformance of machined work to specifications, using measuring instruments, such as calipers, micrometers, or fixed or telescoping gauges.

Study machining instructions, job orders, or blueprints to determine dimensional or finish specifications, sequences of operations, setups, or tooling requirements.

Select and set cutting speeds, feed rates, depths of cuts, and cutting tools, according to machining instructions or knowledge of metal properties.

Install tools in spindles.

Change worn cutting tools, using wrenches.

Position and secure work pieces on tables, using bolts, jigs, clamps, shims, or other holding devices.

**Achievement:**

US Army National Guard Honorable Discharge.

**Professional Summary**

Dependable and organized professional with 10+ years’ first-hand experience in facets of material handler/warehouse operations.

Proficient with Microsoft Word, Excel, PowerPoint, Access, Outlook

Experience in preparing documents, such as work orders, bills of lading, or shipping orders, to route materials.

Experience in record product, packaging, and order information on specified forms and records.

Examine and inspect containers, materials, and products to ensure that packing specifications are met.

Experience in deliver or route materials to departments, using work devices, such as hand truck, conveyor, or sorting bins. Diligent in the manner of productive and proficient service, with knowledge of principles and processes for providing the best in outstanding, detailed oriented and versatile skills.

Exceptional multitasking skills, with powerful ability to respond to multiple simultaneous requests. Professional Development

**Key Competencies**

Forklift Certification

Class A- CDL ( N- Tank, T- DBl/Triple Tec)

Quality Assurance & Material Handling

Inventory Management & Control

Warehousing, Logistics & Transportation

CNC set up and operation

Professional Experience